



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

Sports Pavilion, Westinghouse Way,
Bowerhill, Melksham,
Wiltshire. SN12 6TL
Tel: 01225 705700

Email: clerk@melkshamwithout.co.uk

Web: www.melkshamwithout.co.uk

Monday 21 February 2022

To all members of the Council Planning Committee: Councillors: Richard Wood (Chair of Committee), Alan Baines (Vice Chair of Committee), John Glover (Chair of Council), David Pafford (Vice Chair of Council), Mark Harris, Mary Pile & Terry Chivers

You are invited to attend the Planning Committee Meeting which will be held on **Monday, 28 February 2022 at 7.00pm at 1 Swift Way (off Westinghouse Way), Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

The recording will be available to view on YouTube the day after the meeting. Search for **Melksham Without Parish Council**. The recording will be available until the minutes of the meeting are approved and therefore become the legal record of the meeting.

Yours sincerely,

Teresa Strange, Clerk

Serving rural communities around Melksham

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. **To receive Apologies and approval of reasons given**
3. **Declarations of Interest**
 - a) **To receive Declarations of Interest**
 - b) **To consider for approval any Dispensation Requests received by the Clerk and not previously considered.**
 - c) **To note standing Dispensations relating to planning applications.**
4. **To consider holding items in Closed Session due to confidential nature**

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
5. **Public Participation**
6. **To consider the following Planning Applications:**
 - [PL/2022/00946](#):** 1 Portal Road, Bowerhill. Erection of 46 unit bike shelter. Applicant Herman Miller (**Comments by 10 March 2022**)
 - [PL/2022/00900](#):** Land to Rear of 46 Belvedere Road, Bowerhill. T1 - Oak tree (TPO W/92/00006/IND) – fell. Applicant Emma Whytefield (**Comments by 1 March 2022**)
 - [PL/2022/00805](#):** 32 Wellington Square, Bowerhill. Two storey side and single storey rear extensions to house. Applicant Rob Hunt (**Comments by 7 March 2022**)
 - [PL/2022/01116](#):** 2 Hawkinge Close Bowerhill. Single storey kitchen & sun room extension. Applicants Mr & Mrs Butcher (Comments by 16 March)
7. **Revised Plans** To comment on any revised plans received within the required timeframe (14 days)
8. **Tree Preservation Order.** To note Wiltshire Council have made a Tree Preservation Order relating to the Oak tree adjacent to access track for Queensfield Farm, Lower Woodrow.
9. **Planning Enforcement:** To note any new planning enforcement queries raised and updates on previous enforcement queries.

10. Planning Policy

- a) WALPA (Wiltshire Area Local Planning Alliance) Update from meeting 22 February**
- b) Priority for People Update from Workshop 9 February (if received)**
- c) Neighbourhood Planning.**
 - i) To reflect on responses to planning applications for review of the Neighbourhood Plan.
 - ii) To note minutes of Steering Group meeting held on 9 February 2022.
 - iii) To note proposals for Devizes Neighbourhood Plan area to be re-designated.
- d) To note Wiltshire Council adopted their Climate Strategy at a Full Council meeting on 15 February**
- e) To note Wiltshire Council correspondence on electric car charging points in Melksham**

11. S106 Agreements and Developer meetings: (Standing Item)

- a) To note update on ongoing and new S106 Agreements**
 - i) Update on Footpath to rear of Melksham Oak School.
 - ii) Bowood View. To receive update on Play Area
 - iii) Pathfinder Way. Update on Play Area, Street works and Public Art
 - iv) Berryfield Village Hall Public Art To note, notes of meeting held on 17 February.

b) To note any S106 decisions made under delegated powers

c) Contact with developers

12. Appeal: APP/Y3940/W/21/3285428: Semington Road. To consider any new information/requests ahead of Appeal start date on 1 March

Copy to: All councillors

9 February 2022

Parish Clerk
Melksham Without Parish Council
Sports Pavilion
Westinghouse Way
Bowerhill
Melksham
Wiltshire SN12 6TL

Development Services
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire BA14 8JN
Tel: 0300 456 0114

planningtrees@wiltshire.gov.uk

IMPORTANT - THIS COMMUNICATION MAY AFFECT YOUR PROPERTY

Dear Sir/Madam

**Wiltshire Council – Oak tree adjacent to access track for
Queenfield Farm Lower Woodrow Forest Melksham SN12 7RA
Tree Preservation Order – 2022/00264/IND**

Under the terms of the Town & Country Planning (Trees) Regulations 2012, this is a formal notice to let you know that the Council made the above Tree Preservation Order which took effect, on a provisional basis, on **9 February 2022**. I am writing to you because the requirement states that we must notify the owner and occupier of any land adjoining the land on which the trees are situated, or other interested party.

A copy of the Order is enclosed. In simple terms, it prohibits anyone from cutting down, topping or lopping any of the trees described in the First Schedule and shown on the map without the Council's consent.

Some explanatory guidance on Tree Preservation Orders is given in the leaflet, Protected Trees: A Guide to Tree Preservation Procedures, produced by the Department for Communities and Local Government, and is available on the Wiltshire Council website: <http://www.wiltshire.gov.uk/planning-trees-hedges>. If you would like a printed copy of the guidance notes please contact the planning office on 0300 456 0114.

The reason the Council has made this Order: **To protect the amenity value, wildlife value and character of the area**

The Council will consider whether the Order should be confirmed within 6 months from the date of being made, that is to say, whether it should take effect formally. Before this decision is made, the people affected by the Order have a right to make objections or other representations about any of the trees, groups of trees or woodlands covered by the Order.

If you would like to make any objections or other comments, please make sure we receive them in writing by **9 March 2022**.

Your comments must comply with Part 2, Section 6 of the Town and Country Planning (Tree Preservation Order) (England) Regulations 2012, a copy of which is printed overleaf. Send your comments to The Arboricultural Officer. All valid objections or representations are carefully considered before a decision on whether to confirm the Order is made.

The Council will write to you again when that decision has been made. In the meantime, if you would like any further information or have any questions about this letter, please do not hesitate to contact me.

Yours faithfully
David Wyatt
Arboricultural and Landscape Officer
Development Services
Economic Development and Planning
Wiltshire Council
email: david.wyatt@wiltshire.gov.uk
Telephone: 01 225 716 762

Enc

PART 2 OF THE TOWN AND COUNTRY PLANNING (TREE PRESERVATION ORDER) (ENGLAND) REGULATIONS 2012

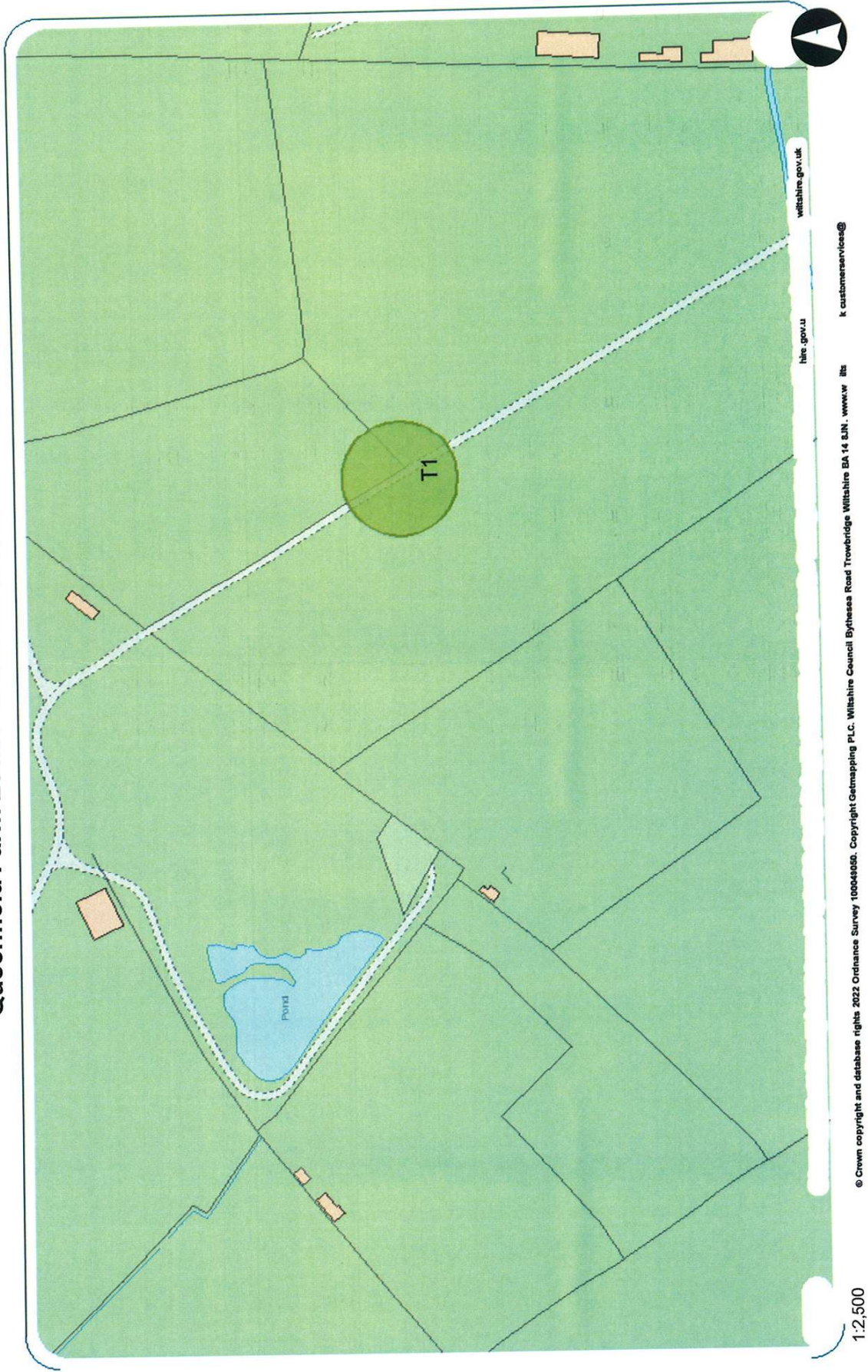
Objections and representations

- 6(1) Subject to paragraph (2), objections and representations –
- (a) shall be made in writing and -
 - (i) delivered to the authority not later than the date specified by them under regulation 5(2)(c); or
 - (ii) sent to the authority in a properly addressed and pre-paid letter posted at such time that, in the ordinary course of post, it would be delivered to them not later than that date;
 - (b) shall specify the particular trees, groups of trees or woodlands (as the case may be) in respect of which the objections or representations are made; and
 - (c) in the case of an objection, shall state the reasons for the objection.
- 6(2) The authority may treat as duly made objections and representations which do not comply with the requirements of paragraph (1) if, in the particular case, they are satisfied that compliance with those requirements could not reasonably have been expected.

Oak tree adjacent to access track for

Queenfield Farm Lower Woodrow Melksham SN12 7RA

Centre Coordinate: 392,257 166,263



Lorraine McRandle

Subject: FW: WALPA – Neighbourhood Planning in Wiltshire in Crisis – Follow up to meeting with WC - Our next meeting Tues 22nd Feb at 10:30 + Updates

From: Campbell Ritchie <[REDACTED]>
Sent: 21 February 2022 11:15
To: Kim Power <[REDACTED]>; Gavin Grant <[REDACTED]>; Exton59 <[REDACTED]>
Cc: Various Parish/Town Councils
Subject: WALPA – Neighbourhood Planning in Wiltshire in Crisis – Follow up to meeting with WC - Our next meeting Tues 22nd Feb at 10:30 + Updates

Dear All

This is quick reminder for our meeting tomorrow at 10:30 pm. The Zoom Log In is at the bottom of this email.

Three quick updates:

1. I have just finished a call with Nick Botterill (WC Cabinet Member for Planning) and I will be able to share some feedback which will help inform our thoughts on how we might follow up our recent meeting with WC.
2. There is increasing evidence that Wiltshire MP's - Danny Kruger and James Gray in particular - are getting increasingly involved and making representations about the current difficulties facing Neighbourhood Plans and we can look at what they are saying.
3. The Radio 4 Analysis programme on 'Planning, Housing and Politics', which Kim and I were interviewed for, is airing tonight at 8:30pm (not 8:00pm as previously advised).

All the best

Campbell
[REDACTED]

On 10/02/2022 16:39, Campbell Ritchie wrote:

Dear All

I am sure those who were able to be at the meeting with Wiltshire Council on the 27th January have been reflecting on where the relationship is now between Wiltshire Council and the towns and parishes with Neighbourhood Plans and the future of Neighbourhood Planning in Wiltshire. My view is that we are at a cross-roads. These notes cover:

1. The meeting and how we might follow up
2. Neighbourhood Plan review process developments
3. Neighbourhood Planning crisis in Wiltshire to be included in BBC Radio 4 Analysis programme on Monday 21st February at 8:00pm
4. Suggested next steps

1. The meeting and how we might follow up:

The presentation by the Strategic Planning team meeting was conspicuous for what it didn't cover rather than what it did. However the answers to questions raised on the day have provided some more information, including one from Cabinet Nick Botterill, who also came to the meeting.

For those who haven't received them, the presentation and notes are attached.

After the meeting I asked Jean Marshall about how she wanted to follow up the meeting and received a reply – attached. It doesn't suggest any desire for more pro-activity with us or any new approach on fighting our corner.

We need to decide how we wish to respond to Jean and WC's political leadership. We therefore need to be as clear as possible about what we want from WC.

I think it is:

1. A joint public statement and follow up by Wiltshire Council and the towns and parish councils in Wiltshire with Neighbourhood Plans on the crisis in Neighbourhood Planning being caused by the 2019 NPPF changes and the immediate changes needed to avert this.
2. A joint communication to the Planning Inspectorate highlighting our concerns about Inspector inconsistency in their approach to the severity of the 5YHLS shortfall in Wiltshire in the recent appeal decisions and related matters.
3. Adopting an overall 5YHLS reduction strategy based on real applications and approved numbers that can be demonstrated to Inspectors and is capable of taking through appeal based on Gladman et al. In other words, assessing all applications currently in the system based on the 5YHLS shortfall and (i) collaboratively selecting the most appropriate to take forward up to the 924 house (or next reported shortfall), and (ii) setting a formal policy maximum of one such application in any Neighbourhood Plan area (or a proportionate cap). And then making a real song and dance about this strategy and the damage to public confidence of deviating from it. We have to map a way out of the current anarchy.
4. Getting and sharing useful legal opinions. We are intelligent, none of us want to be pushing water uphill and all of us want public money well spent. If there is no case for pursuing further legal steps we are better knowing it and moving attention to getting the changes at government level that can save Neighbourhood Planning. It is important to remember that no primary legislation or White Paper proposals are needed to get what we need to keep Neighbourhood Planning functioning; just a reversal of a couple of the recent NPPF changes.
5. A commitment by Wiltshire Council to work 'with us' rather than continuing to 'do to us' based on a specific list of objectives we develop and put forward and we can hopefully agree with WC.

2. Neighbourhood Plan review process

We heard at the meeting that Neighbourhood Plan reviews are being delayed by a shortage of professional Habitat and Environmental team resources in Wiltshire Council. This is clearly concerning for teams working to fast track their reviews. In Malmesbury we will now be at least three months late completing our review because of these resource issues.

The Malmesbury review team has also had advice that the Inspector decision in the recent Malmesbury Appeals – that sites where development would be in conflict with the plan have to be specifically defined as well as those where development is encouraged – should lead to policy additions in the review process. If correct, this is really important for all Neighbourhood Plans regardless of age and we must see WC either reassuring us that the approach in current plans is correct, or providing appropriate advice on the changes needed to all Neighbourhood Plan groups.

3. On BBC Radio 4

Kim and I have been interviewed for a BBC Radio 4 Analysis programme on 'Planning, Housing and Politics: How can the planning system adapt so we can build new homes without alienating voters?'

It's airing at 8:00pm on Monday 21st February. It will be interesting to hear what we said gets beyond the cutting room floor.

4. Next Steps Our next meeting, with the specific task of being clear about our immediate objectives on what we want from Wiltshire Council now we have experienced almost 2 years of not having a 5YHLS and an out of date Local Plan. As the Minister of Housing said in the House of Commons on 24th January:

'Local authorities that fail to set an up-to-date plan leave their constituents at risk of speculative development, so it is for local authorities to set the numbers and make their plans'.

Can I propose Tuesday 22nd February at 10:30am. The Zoom link at the bottom of this email.

Thanks and best regards

Campbell

██████████

Campbell Ritchie is inviting you to a scheduled Zoom meeting.

Topic: WALPA

Time: Feb 22, 2022 10:30 AM London

Join Zoom Meeting

<https://us02web.zoom.us/j/82641104225?pwd=eGxNOUF2bkhucWVPa1cyOXYrcTdDQT09>

Meeting ID: 826 4110 4225

Passcode: 050855

One tap mobile

+443300885830,,82641104225#,,,,*050855# United Kingdom

+441314601196,,82641104225#,,,,*050855# United Kingdom

Dial by your location

+44 330 088 5830 United Kingdom

Lorraine McRandle

Subject: FW: WALPA – Notes and Actions from our meeting today
Attachments: WALPA – Feb 2022.pptx

From: Campbell Ritchie [REDACTED]
Sent: 22 February 2022 15:50
To: Several Parish Councils

Subject: WALPA – Notes and Actions from our meeting today

Dear All

Thank you for a great turn out today and a positive meeting.

I have attached the slides from my short update. They include a letter from James Gray to Michael Gove which shows that the interest of our local MPs in the plight of Neighbourhood Planning is growing and some of the right questions are being asked of government by them and Wiltshire Council.

The other development is that a small team from WALPA has been offered a 'brainstorming' meeting with Nick Botterill and members of the Strategic Planning Team with a view to developing additional practical proposals that can be put to government to address the current issues we are facing, plus proposals that could improve outcomes in Wiltshire while these national problems persist.

To this end we are putting together a Working Group to prepare for the meeting. It also has a brief to specify what legal advice we might wish Wiltshire Council to obtain and/ or that we should develop a proposal to obtain independently.

Please do let me know if you like to join Graham Hill, Alan Hill, Kim Power, Peter Deck and myself on this Working Group.

The only disappointment this morning is that no one asked Kim or I for our autographs after our short outing on BBC Radio 4' Analysis Programme 'Planning, Housing and Politics' last night (repeated on Sunday and available on BBC Sounds)...

Onwards!

Best regards

Campbell
[REDACTED]



Melksham Neighbourhood Plan

Steering Group Meeting

Date: Wednesday, 9 February 2022

Start: 6.31 pm

Present

Steering Group Members

Councillor Richard Wood (MWPC) (Chair)
Councillor David Pafford (MWPC)
Councillor John Glover (MWPC)
Councillor Saffi Rabey (MTC)
Councillor Mike Sankey (WC)
Shirley McCarthy (Environment)
John Hamley Melksham (Transport User Group)
Rolf Brindle (Representative for Transport)

Officers

Teresa Strange (MWPC)
Lorraine McRandle (MWPC)
Linda Roberts (MTC)
Christine Hunter (MTC)

Invited Guest

Gerald Milward-Oliver (Townscape)

MINUTES

1. Welcome and Apologies

Councillor Wood welcomed John Hamley, Melksham Transport User Group, as a new member of the Melksham Neighbourhood Plan Steering Group.

No apologies were received other than from David Way, WC Link Officer. It was noted that Councillor Simon Crundell, Colin Harrison and Chris Holden were not present.

It was noted that there were three Melksham Without Parish Council representatives present and it was clarified that Melksham Without Parish Councillors Wood and Glover had voting rights.

2. Declarations of Interests

There were no declarations of interest

- 3. To consider holding item 15 in closed session due to its confidential nature.**
It was agreed to hold item 15 in closed session, due to the confidential nature of the matters to be discussed.
- 4. Public Participation**
No members of the public were present.
- 5. To agree the Notes of the Meeting held on 29 September 2021.**
UNANIMOUSLY RESOLVED that the notes of the meeting held on 27 October 2021, having previously been circulated, were approved as a correct record and signed by the Chair.
- 6. To note outcome of request/search for new Steering Group members and consider a way forward**
The Clerk to Melksham Without Parish Council confirmed no responses had been received from the Historical Association, Healthwatch, and Melksham Seniors, however John Hamley from the Melksham Transport User Group was in attendance as a new Steering Group member. The ATC had replied that they were unable to participate as it did not comply with their “non-political” rules. It was agreed to approach the recent Wiltshire Youth Council candidates from Melksham Oak School with an invitation to become representatives on the Melksham Neighbourhood Plan Steering Group.
- 7. To note successful outcome of Locality Grant funding for year ending 31/03/2022 for member training, new website, media adverts and Stage One of Review programme for consultants.**
The Clerk to Melksham Town Council confirmed £7,440 Locality Grant funding had been received which would enable Place to undertake Stage One work. The funding would need to be spent before the end of March 2022. The Clerk to Melksham Without Parish Council confirmed that there was no evidence still of potential Locality funding from 1 April 2022. Councillor Glover asked if there was funding to continue to progress the work. The Clerk to Melksham Town Council explained as well as the Locality grant the Town and Parish Councils jointly had £10,000 in their budgets earmarked for the work.
- 8. To note consultants instructed on receipt of Locality funding approval and confirmation of Stage One programme of works and key dates for workshop, meetings, press releases and training dates.**
The Clerk to Melksham Without Parish Council explained Place had been instructed to proceed with Stage One of the review and had produced had an extensive programme of events which had been circulated to the group. The date of the first workshop would be held on 2 March 2022 at Melksham Town Hall (6.30pm to 8.30pm). The outcomes of the workshop would be reviewed by Place who will produce the final scoping document for the Review Plan for approval at the next Steering Group meeting to be held on Wednesday 16 March.

Neighbourhood Plan Training on Zoom was scheduled for Tuesday 15 February 2022 and Tuesday 22 February 2022 for all steering group members, all Councillors from Melksham Town Council and Melksham Without Parish Council had also been invited to attend.

The Clerk to Melksham Without Parish Council suggested placing the Community Engagement advertisements showing details for both the new Website and the Neighbourhood Plan Review explanation in the Melksham Independent News editions scheduled for 17 March 2022 and 31 March 2022. This would give time for the new website to be up and running (subject to approval later in the meeting) and to conform to the grant funding deadline of the end of March.

9. To approve copy/content for Community Engagement press releases in March 2022.

The Steering group discussed the content for the Community Engagement advertisements and felt it was important to explain why a Review was being undertaken so soon after the Plan had been adopted. The Clerk to Melksham Without Parish Council explained the content would be a whole page advert covering two consecutive issues in the Melksham Independent News. Members reviewed the text and made a series of amendments, and agreed that it needed to be expanded to make it clear that the steering group/review needs to be informed by local people, to give the feeling of ownership; to explain why it's worth getting involved.

It was agreed that the photographs to be used in the advert would be the original aerial shot on NHP#1, the town centre/market place, a village, new housing, and the new village hall being built in Berryfield.

The Clerk to Melksham Without Parish Council agreed to confirm with David Way that the date of the Plan date of 2038 could be used, as not sure if the new Local Plan Review dates were common knowledge.

The Clerk to Melksham Without Parish Council confirmed members of the public would be able to leave comments on the website from 1 April 2022 and, if Covid allows, a public consultation exercise would be undertaken.

10. To approve quotation for new website for Review NHP#s

The Clerk to Melksham Town Council confirmed the quotation from Place to create and manage the content of the website was £2,750+ VAT, £1,000 of which would be paid for by the Locality grant funding with the remainder being split between the two councils. The Clerk to Melksham Without Parish Council explained the Joint Melksham Neighbourhood Plan had a large evidence base which would require uploading to the website. Version control and community consultation results, which would automatically feed the website, would be the responsibility of Place and eventually the website would be managed by the Steering Group. Colin Harrison (local website designer) had kindly undertaken a sensibility check on what was being proposed by Place and was satisfied with their proposals.

UNANIMOUSLY RESOLVED that the main content of the new website be produced and managed by Place at a cost of £2,750 + VAT + web hosting for one year.

11. To note updates from recent meetings on NPPF and NHP policy:

a) WALPA (Wiltshire Area Local Planning Alliance) (12 January)

The Clerk to Melksham Without Parish Council reported that the group met on the 12 January, before their meeting with Wiltshire Council later in the month, to agree what their priorities were and agree a list of questions for the group meeting.

b) Wiltshire NHP groups and Wiltshire Council (27 January 2022)

The Clerk to Melksham Without Parish Council reported Wiltshire Council are engaging with the Wiltshire NHP groups, this has expanded to include all groups, not just those in WALPA. WALPA had been formed in response to the recent changes in the NPPF (National Planning Policy Framework) with the new Paragraph 14¹ meaning that “made” Neighbourhood Plans with housing allocation policies hold, even if the local authority only has a 3-year land supply – but only for two years. The group was formed to lobby both central government and Wiltshire Council to assist in overcoming this new hurdle.

The problems of this 2-year time period have become very apparent for Malmesbury NHP who were one of the front runners in the country, and the first Wiltshire Plan to be made, as they had now come to the end of the two-year protection. There were a series of controversial Planning Appeal decisions, and last week James Gray MP had raised questions in Parliament

The Clerk to Melksham Without Parish Council explained that as the Steering Group had applied to be a part of a national pilot scheme for design codes, she had also put forward the group to Wiltshire Council as they wanted to hear from any groups interested in getting involved at a county level.

a) Melksham Without Parish Council and Michelle Donelan MP (28 January 2022)

Councillor Pafford reported on a meeting with Michelle Donelan MP where she had expressed the opinion that the proposed bypass would not go ahead as the business case was not strong enough, and she favoured a shorter route. It was pointed out that if the bypass did not go ahead the A350 problems would remain and other solutions would be needed because a strategic route to the Dorset coast would be required. Councillor Pafford was hopeful that by the time the NHP is written the strategic route for the bypass would be known.

Councillor Glover explained that any proposed housing to the east would have to be built in the west if there was no bypass.

Rolf Brindle felt the busiest roads were those to Chippenham and the A365 to Bath. If housing was built in the north-east this would cause more congestion.

¹ <https://www.gov.uk/guidance/national-planning-policy-framework/2-achieving-sustainable-development>

He stated that current plans for the bypass did not address that issue and people would not drive a longer route but would cut through the town centre.

Making the town centre pedestrianised was discussed and Gerald Milward-Oliver stated that he could not see this occurring as drivers would find it easier and safer to use the bypass.

The Clerk to Melksham Without Parish Council confirmed the NHP#2 covered housing/site allocations, local green space, town centre masterplan, environmental issues and the implications of the proposed bypass and implications of the proposed canal restoration and enabling development and would be discussed at the workshop planned. It was noted that the proposed route of the canal restoration is protected in the Core Strategy, but there is no protected route for the proposed bypass.

12. To note update on Melksham Link canal project

The group noted the update on the Melksham Link canal restoration project in the Wilts & Berks Canal Trust Officers' Reports for December, and noted local opposition to 900 homes being built to help pay for the canal. The Group discussed the effect the proposed canal would make to the town centre. Rolf Brindle felt this was not the best solution as the original canal had one lock and the proposed canal had seven locks and would be a less navigable route. Rolf suggested the canal could follow the proposed bypass to join the north of Melksham, which would require no additional locks and take out the sharp bends on the new proposed canal.

13. Priority for People: To note update following Workshop held on Wednesday 9 February 2022

Gerald Milward-Oliver confirmed that the results of the survey conducted in June/July 2021 were discussed at a workshop held in October 2021. The main ideas were separated into core themes and reviewed at a meeting held earlier that day where 30-40 themes were identified, and a process was identified to reduce these themes to ensure that some of the ideas would be taken up.

14. To note the date of Next Meeting of Steering Group Wednesday 16 March 2022

It was agreed that the workshop to be held on 2 March 2022 would be held at Melksham Town Hall, this was a closed session.

The date of the next public Steering Group meeting was noted as 16 March 2022 to be held at the Melksham Without Parish Council meeting venue at 1 Swift Way, Westinghouse Way, Bowerhill, SN12 6GX. Both sessions will be 6.30 to 8.30pm.

15. To receive update on Appeal APP/Y3940/W/2021/3285428: Planning Application 20/07334/OUT: Land West of Semington Road, Melksham (to rear of Townsend Farm) and consider approval of cost implications

Due to the confidential nature of the item to be discussed members of the public were asked to leave the room and the Zoom meeting.

The Clerk to Melksham Without explained the appeal was about the robustness of the Neighbourhood Plan. The applicant was calling into question how the site allocation was made and therefore, it was important to defend the appeal, as this had major implications for the Neighbourhood Plan. Melksham Without Parish Council had already paid £550 towards Vaughan Thompson, Place Studio, Neighbourhood Plan consultants assisting Wiltshire Council in their defence and it was hoped the steering group would help contribute towards these costs with the implication that the cost would then be shared 70/30 with the town council as this was outside of the scope of the Locality grant funding. The Parish Council had also felt it important that Vaughan attend the appeal hearing on both the Council's and Steering Group's behalf to defend the Neighbourhood Plan.

Following more recent discussions between Vaughan, the Planning Consultant employed by Wiltshire Council to defend their case and David Way NHP Link Officer it was felt it might be more effective to have a local person taking part in the Neighbourhood Plan to express the community's wishes and commitments to the review and to express its disappointment should such development be allowed to undermine the clear strategy, rather than another person with a planning background being cross-examined on legislation and the NPPF.

The Clerk to Melksham Without Parish Council asked if the Group wanted Vaughan to attend the hearing, as well as or instead of a local person and explained that the Chair of the Townsend Farm Residents Group had also offered to attend and speak at the Hearing.

Members felt it was important to get across all the hard work which had gone into producing the Neighbourhood Plan and the disappointment that this had gone to Appeal as the NHP had already been examined by an Independent Examiner, and this effectively was challenging that outcome.

Shirley McCarthy suggested that the group could highlight that the Neighbourhood Plan Steering Group had been mentioned in a Locality Case Study of community engagement best practice and perhaps it was worth seeking advice from the Royal Town Planning Institute etc.

UNANIMOUSLY RESOLVED: Councillor Wood represent the steering group at the Hearing, with Councillor Glover as reserve.

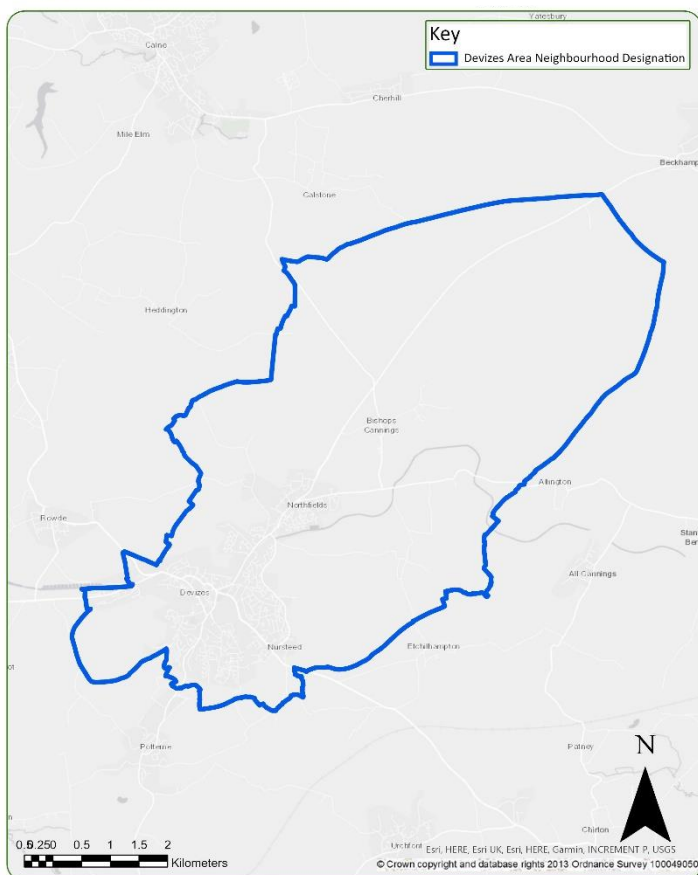
The meeting ended at 7.56 pm.

Application for the Amendment of Devizes Area Neighbourhood Area Designation

We have received an application for the modification of Devizes Area Neighbourhood Area Designation; to include Rowde Parish in the Neighbourhood Area Designation.

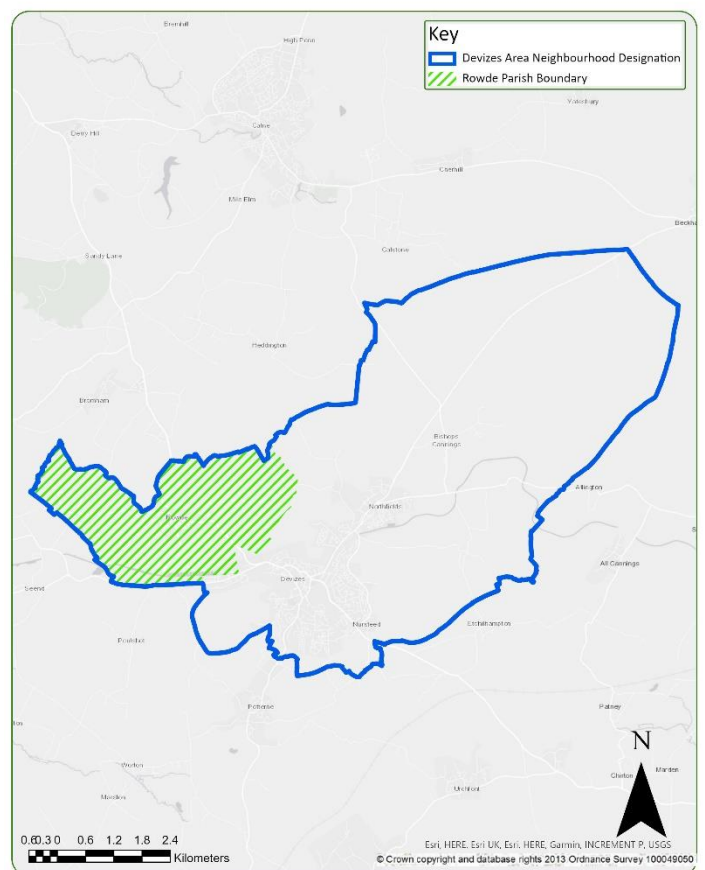
A decision to designate the proposed area will result in the modification of the existing Devizes Area Neighbourhood Area as designated on 27th of September 2013.

Wiltshire Council



Existing Devizes Area Neighbourhood Area

Wiltshire Council



Proposed Devizes Area Neighbourhood Area

You can view and make comments on this proposal on our website at:

www.wiltshire.gov.uk/neighbourhoodplanning/npconsultations

Online representations are preferred; however, you can also make comments by email

neighbourhood.planning@wiltshire.gov.uk or by writing to us at

Spatial Planning, Economic Development & Planning, Wiltshire Council, Bythesea Road, Trowbridge, Wiltshire BA14 8JN. A comment form can also be downloaded from the website address above.

THE CLOSING DATE FOR COMMENTS IS: Wednesday 16th March 2022

Lorraine McRandle

From: Neighbourhood Planning <NeighbourhoodPlanning@wiltshire.gov.uk>
Sent: 02 February 2022 09:21
Subject: Application to amend the Devizes Area Neighbourhood Area Designation
Attachments: 4. Devizes_Area_Neighbourhood_Area_Designation_Notice_2022.pdf

Dear Sir / Madam,

A new application for the designation of Devizes area neighbourhood area (including the parish areas of Devizes, Rowde and Bishops Cannings) has been received which amends the boundary of the original Devizes neighbourhood area, designated on 27th September 2013, by adding the parish of Rowde. The consent to amend the original boundary has been received from all relevant parties namely Devizes Town Council, Rowde Parish Council and Bishops Cannings Parish Council. A copy of the notice is enclosed.

Please note this is a formal regulatory consultation stage on the modification of the neighbourhood area and not a consultation on the neighbourhood plan itself which will follow in due course. You have been notified due to your role as an Area Board representative, as a representative of a neighbouring parish or council of Neighbourhood Area in question, or other interested party.

Comments can be made on the application during the consultation period starting **on Wednesday 2nd February 2022 until Wednesday 16th March 2022.**

Following this consultation period Wiltshire Council will consider the comments received in determining the application to ensure that the area is appropriate. The decision will be published on the Council's website.

To make a representation on the proposed neighbourhood area we encourage people to view and respond to the consultation on-line using our consultation portal which can be accessed via <http://www.wiltshire.gov.uk/planning-neighbourhood-consultations>.

Online representations are preferred; however, you can also make comments by email neighbourhood.planning@wiltshire.gov.uk or by writing to us at Spatial Planning, Economic Development & Planning, Wiltshire Council, Bythesea Road, Trowbridge, Wiltshire BA14 8JN. A comment form can also be downloaded from the website address above.

Please note that any comments will be kept on a public file and they may be reproduced publicly in writing or on our website.

If you have any questions please do not hesitate to contact Spatial Planning on Tel: 01225 715354 or by email using the address above.

Yours faithfully,



Georgina Clampitt-dix
Head of Spatial Planning
Economic Development and Planning
Wiltshire Council

Lorraine McRandle

From: Read, Elizabeth <elizabeth.read@wiltshire.gov.uk>
Sent: 18 February 2022 17:48
To: Read, Elizabeth
Subject: Adoption of Wiltshire Council Climate Strategy

Dear Parish Councils,

The Climate Team are pleased to say that the Wiltshire Council Climate Strategy has been adopted this week at [Full Council](#) (Item 12) on the 15th of February.

The Strategy document was accompanied by a consultation report and progress update on the changes made by the Council to achieve its own Carbon Neutral 2030 target.

Following your help to promote the consultation on the draft Climate Strategy in September and October 2021, we made changes to ensure that the strategy was as complete, clear and well supported as possible.

We were delighted to see that Climate Emergency UK gave the Climate Strategy a score of 81% overall in their [Climate Strategy League Table](#) making us the highest scoring rural unitary council and 5th overall. This shows that together we have created a strong, well supported plan for Wiltshire. Thank you.

We look forward to working with you to make progress on this important issue.

Regards

Liz Read
Climate Officer
Economic Development and Planning

Wiltshire Council

Telephone:
Extension 18836
Direct Dial 01225 718836
Email: Elizabeth.read@wiltshire.gov.uk
Web: www.wiltshire.gov.uk
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25th January 2022

Mrs L.A. Roberts
Town Clerk
By E-mail: linda.roberts@melksham-tc.gov.uk

Cabinet Office
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Our Ref: MM/LY/22054

Dear Mrs Roberts

Thank you for your letter regarding Electric Vehicle Charging Points (EVCPs) in Melksham.

I note your questions concerning Wiltshire Council's plans for vehicle charging and I trust you have seen the new Wiltshire Council Electric Vehicle Charging Strategy for 2021 to 2024. The Strategy details the council's arrangements and the future provision. The council's Strategy is guided by government guidance to ensure that a joined-up approach is undertaken across the country.

The government's outcomes with regard to funding for electric vehicle charging hits three of the four segments of the EV charging infrastructure market: Home Charging, Workplace Charging and Rapid Charging (on trunk roads). However, it recognises that the fourth sector, Destination Charging, is most suited to private sector investment.

The council's Melksham provision is what is known as a Destination Charging point. Historically the Electric Vehicle Charging Infrastructure on Wiltshire Council land was provided by a commercial provider BP Pulse, with their customers paying for the maintenance. However, BP Pulse are unable to undertake the replacement of the existing machines without a long-term commitment by Wiltshire Council for the provision. Due to the value of this request the council must follow a robust procurement exercise.

Wiltshire Council recognises that currently the private sector is still emerging so in the short term it has committed to the provision of a number of Destination Charging points, including the replacement of the unit in Melksham.

I note the Town council is keen to see more EVCPs supplied, and we would be delighted to support Melksham Town Council identify opportunities for additional machines. A number of town councils are undertaking trials in the surrounding areas and we would be pleased to advise you of the lessons learnt. We can also signpost you to grants to aid in the provision.

Wiltshire Council is also pleased to enter into agreements with the Town Council for the provision of chargers on our land.

With regard to your questions regarding where Wiltshire Council is in its process for the replacement of the Kings Street charger. The council has tendered a survey of its workplaces to identify the infrastructure requirements for EVCPs. This survey is underway and will be completed by the end of March. At which time the machine provision can be tendered. The decision to replace the EVCP in Melksham has already been approved. It is hoped the new charger will be in place by the autumn but will be subject to the normal procurement process timetable. Currently the plan is to install a like for like provision with a 44kwh charger. However, this could be subject to change.

For the Melksham Campus I understand the current proposal is to provide 3 number 7 kwh EVCPs which service 6 vehicles. I am advised that this is the maximum number due to the external power supply infrastructure. These will be open to public use once operational.

I trust this answers all your questions.

Yours sincerely



Cllr Dr Mark McClelland
Cabinet Member - Transport, Waste, Street Scene & Flooding

Direct line: 01225 718386

Email: mark.mcclelland@wiltshire.gov.uk

Lorraine McRandle

Subject: FW: Street Lighting and Pedestrian Crossings at entrance to Pathfinder Way Bowerhill. Update 20th Jan

From: Cleave, Julie <Julie.Cleave@wiltshire.gov.uk>
Sent: 22 February 2022 12:16
To: Holder, Nick <Nick.Holder@wiltshire.gov.uk>; Teresa Strange <clerk@melkshamwithout.co.uk>
Subject: RE: Street Lighting and Pedestrian Crossings at entrance to Pathfinder Way Bowerhill. Update 20th Jan

Dear Cllr Holder,

I have received the following update from our site inspector:-

I've been informed that SSE are due on site 4th March to install Cable, when the date is to make all the Connections I'm not sure. SSE were due this week but were pushed back by Flynn's. All the necessary Permits are now in place for Flynn's to complete the Ducting on Western Way, Pathfinder/Bath Road having been completed.

Regards,

Julie Cleave MCIHT
Highways Development Control Engineer (Level 3)
Sustainable Transport
(Part time: Mon – Thurs)

Wiltshire Council

Tel: 01225 713463
Email: Julie.Cleave@wiltshire.gov.uk
Web: www.wiltshire.gov.uk
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From: Holder, Nick <Nick.Holder@wiltshire.gov.uk>
Sent: 21 February 2022 11:57
To: Cleave, Julie <Julie.Cleave@wiltshire.gov.uk>; Teresa Strange <clerk@melkshamwithout.co.uk>
Subject: RE: Street Lighting and Pedestrian Crossings at entrance to Pathfinder Way Bowerhill. Update 20th Jan

Thanks very much, any update is appreciated.

Nick

Nick Holder
Councillor for Bowerhill
Deputy Chair Melksham Area Board
Portfolio Holder for Adults
Wiltshire Council | County Hall | Trowbridge | Wiltshire | BA14 8JN

Wiltshire Council

Tel: 07931 905520
Email: nick.holder@wiltshire.gov.uk
Web: www.wiltshire.gov.uk
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From: Cleave, Julie <Julie.Cleave@wiltshire.gov.uk>
Sent: 21 February 2022 11:48
To: Holder, Nick <Nick.Holder@wiltshire.gov.uk>; Teresa Strange <clerk@melkshamwithout.co.uk>
Subject: RE: Street Lighting and Pedestrian Crossings at entrance to Pathfinder Way Bowerhill. Update 20th Jan

Hello Cllr Holder,

It is my understanding that SSE are due to visit the site in March to make the connections. I am not certain of the date but I shall ask Andy Thompson (S278/S38 Inspector) as I believe he has been out on site recently.

Kind regards,

Julie Cleave MCIHT
Highways Development Control Engineer (Level 3)
Sustainable Transport
(Part time: Mon – Thurs)

Wiltshire Council

Tel: 01225 713463
Email: Julie.Cleave@wiltshire.gov.uk
Web: www.wiltshire.gov.uk
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From: Holder, Nick <Nick.Holder@wiltshire.gov.uk>
Sent: 21 February 2022 11:36
To: Cleave, Julie <Julie.Cleave@wiltshire.gov.uk>; Teresa Strange <clerk@melkshamwithout.co.uk>
Subject: RE: Street Lighting and Pedestrian Crossings at entrance to Pathfinder Way Bowerhill. Update 20th Jan

Hi Julie,
Hope all is well with you?

I was wondering if there is any update on this at all. I have seen elsewhere the connections etc will be made in March and just wanted to know if this is still the case and if so do we have a definitive date.

Nick

Nick Holder

**SEMINGTON ROAD, BELLWAY DEVELOPMENT (BOWOOD VIEW)
PUBLIC ART MEETING HELD REMOTELY ON THURSDAY, 17 FEBRUARY 2022
AT 9.30AM**

Present: Councillor Richard Wood, Chair of BASRAG (Berryfield & Semington Road Action Group)
Councillor David Pafford
Diana Hatton, Public Art Consultant
David Sharp, BTA Architects for Berryfield Village Hall
Paul Lenaerts, Wilts & Berks Canal Trust
Marilyn Trew, Wilts & Berks Canal Trust
Teresa Strange, Clerk
Lorraine McRandle, Parish Officer
Kerry Lemon, Artist

Apologies: Councillors John Glover and Shona Holt

Kerry provided an update on various aspects of the project:

Interpretation Board

At present there is no title, however, one can be added, if it is felt appropriate. The board will be placed in the foyer of the hall and include details of the various objects included on the art work on the outside of the building. The size of the board is 1500cm in width and 40cm high.

Diana suggested having an explanation of who commissioned the artwork would be useful and when and why, the name of the artist and those people who had been involved.

The group agreed it would be useful to include this information as part of the interpretation board and to include reference to those who had put forward ideas for inclusion in the mural such as residents, as well as school children and other groups, such as the Canal Trust.

The group were happy with proposals for the interpretation board, with a suggestion the group do a sensibility check on the wording prior to it being made.

Teresa suggested it would be useful to have a date of when the hall was built somewhere on the building, as with other village halls.

The group felt the date of when the hall was built could be included within the interpretation board.

Kerry agreed to write a paragraph on who had commissioned the artwork and who had been involved etc, as well as the date when the hall was built.

Kerry agreed to forward the group the artwork for the interpretation board and the additional wording, in order to check and suggested a week in which people got back to her with amendments.

Village Hall sign

The village hall sign is proposed to be in buff porcelain and 600mm in width and 215mm in height and set in a 20cm recess in the wall near the entrance to the hall, with the lettering sandblasted. The lettering will not be coloured in, but the idea is over time the lettering will darken and be more prominent.

David Sharp explained the sign is slightly smaller than previously envisaged, however, would fit in with the overall art scheme.

It was suggested other signage directing people to the hall may be needed both from the road and pedestrian link. David explained other signage such as 'In' and 'Out' signage on the car park was also needed. Any other additional signage, such as a free standing village hall sign at the entrance to the car park could be looked at as the scheme progressed.

£1,500 has been set aside for the sign and it was agreed the purchase order, would have to come from the Parish Council as it was out of a different pot, not held by Wiltshire Council, as was part of the village hall build.

The group were happy with proposals for the village hall sign.

Diana asked if a copy of the order, along with the agreement and contract could be sent to her.

Windows and External door frames

Both Kerry and David Sharp, following earlier conversations, felt the colour of the aluminium doorframes and windows would be better in a buff colour (RAL1015) in order to fit in with the overall art scheme.

The Working Group were in support of this suggestion.

Fascias/Soffits

These will be grey in order to fit in with the tile colour and had been agreed previously.

Install Date

David Sharp explained Rigg had already started on site. The anticipated completion date was mid August and anticipated the building would be available from mid June in order for the artwork to be installed but suggested later in the programme for the fabricators to be on site would be better.

Kerry explained the fabricators would need to be on site for approximately 3 days and that it would be useful to 'lock' them in now with a provisional date to do the fabrication work.

David Sharp, suggested the week beginning 8 August and would inform Rigg Construction of this date. Monthly meetings were being held with Rigg and agreed to inform Kerry if there was a delay in the building works in order to re-arrange a date for the fabricators to get on site.

Actions

Kerry to:

- Circulate the interpretation artwork and wording for Members of the Group to check and respond in a week.
- Write up what had provisionally been agreed to.
- Create a rubbing instructional sheet, as well as a colouring in sheet for people to use.

